**Narcoossee Middle School**

**School Advisory Council (SAC)**

**Meeting Minutes**

**September 7, 2023**

|  |  |  |
| --- | --- | --- |
| **Members in Attendance:**  | **District** | **Non-District** |
| **SAC Chair** |  | Leroy Rose III |
| **Principal** | Dr. Francisco Rivera Mieles |  |
| **Secretary** | Kimberly Casselman |  |
| **Treasurer** | Heather Biela |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

🡪The SAC for Narcoossee Middle School held its first meeting of the 2023-2024 school year on Thursday, September 7, 2023.

🡪The meeting was held in the media center of Narcoossee Middle School located at 2700 North Narcoossee Road, St. Cloud, FL 34771.

**Call to Order**

🡪Dr. Rivera called the meeting to order at 5:01pm.

🡪Determination of Quorum

🡪Election of SAC Positions and Training of SAC members

 \*motion to nominate Leroy Rose III as SAC Chair made

 \*seconded

 \*all in favor

 \*none opposed

 \*Leroy Rose III named as NCMS SAC Chair for 2023-2024 school year @ 5:05pm

 -motion to nominate Kimberly Casselman as SAC Secretary made

 -seconded

 -all in favor

 -none opposed

 -Kimberly Casselman named as NCMS SAC Secretary for 2023-2024 school year @ 5:06pm

 +motion to nominate Heather Biela as NCMS SAC Treasurer made

 +seconded

 +all in favor

 +none opposed

 +Heather Biela named as NCMS SAC Treasurer for 2023-2024 school year @ 5:07pm

Training – Understanding Sunshine Law,

**Budget: $11, 255.09**

**School Update**

* Wonderful open house for the 2023-2024 school year…except for the heat.
* School t-shirts sold through myschoolbucks.com to avoid long lines
* Waited until the third day of school for computer laptop distribution; 94% of our students have their computers; 35 total students without a computer.
* Testing for students this year began this week: FAST ELA PM1 on September 5; FAST MATH PM1 on September 7. This went smoothly. Students will be tested three times this year: PM1 in September, PM2 in December, and PM3 in April/May
* Let It Shine begins to promote positive Mental Health Approach
* PBIS is focusing on students and teachers. The goal is for teachers to give out BEAR Bucks to students; PTO will partner with PBIS to get volunteers to run our PBIS store in the cafeteria; surveys will be sent out to teachers to find out what rewards they would like to get for helping in our PBIS initiative.
* Media center will have more interactions with students this year. Students will be able to come check out books; teachers can schedule appointments to bring their classes to the media center for book check out or research lessons. In addition, media center will use Beanstack to offer prizes to students who read regularly.
* Book Clubs in Media Center currently: Before school on Mondays and Wednesdays; Yearbook Club will be before school on Fridays.
* Informal walkthroughs to provide instructional feedback to teachers by administrators and Reading/Math Coaches Marisha Smalling and Gabrielle Tandlich. Newsletter provided weekly from Coaches Corner to provide this feedback and glows for instructional accomplishments.
* Bear’s Den is a weekly newsletter provided by Dr. Rivera to help teachers be informed on goals for our school, upcoming trainings, and important dates to remember.
* School District members will be visiting NCMS next week; observe classrooms, record glows and grows; provide feedback and support for our students and teachers.

**NCMS School Improvement Plan 2023-2024**

* Our Goal: Building and Nurturing our Community Together
* Summer 2023 was a time of reconfiguration to gain 7-8 new classrooms to correlate with our student population growth and smaller classrooms.

School Improvement Plan

|  |  |  |  |
| --- | --- | --- | --- |
| **SIP Concerns** | **2022-2023****6th Grade** | **2022-2023****7th Grade** | **2022-2023****8th Grade** |
| Absent 10% or more days | - | 46 | 66 |
| One or more suspensions | - | 14 | 32 |
| ELA course failure | - | 10 | 18 |
| Math course failure | - | 4 | 15 |
| Level 1 on ELA | 96 | 110 | 117 |
| Level 1 on Math | 111 | 58 | 92 |
| Reading Deficiency | 70 | 97 | 92 |

**Goal #1- Improve Science**

Science declined to 45% proficiency.

Goal is to increase Science to 52%.

Monitoring: through NWEA to show growth three times per year; classroom assessments given one-two times per month; data collected weekly from classroom walkthrough visits.

**Goal #2- Improve SWD Subject Areas (ELA, Math, and Science)**

SWD overall proficiency was 36%.

Goal is to increase overall proficiency to 42%.

Monitoring: Leadership team will monitor ESE strategies through walkthrough data; student progress will be monitored through BEST progress monitoring data.

**Goal #3- Improve ELA**

ELA declined to 49% proficiency.

Goal is to increase ELA to 55% proficiency.

Monitoring: Through BEST progress monitoring assessments; ELA checks for understanding collected within School City, Achieve 3000 Lexile monthly goals, and weekly walkthrough data.

**Goal #4- Attendance, Level 1 ELA, Level 1 Math**

Reading proficiency will increase to 52%.

7th Grade Math proficiency will increase to 52%.

Attendance of students missing 10% or more will decrease to students missing 4%.

Monitoring: motivate students to come to school regularly; panorama survey to provide needs of students and parents; positive culture and environment to help lower performing subgroups.

**Goal #5- Teacher Retention**

Goal is to retain teachers that are here.

15 new hires for the 2023-2024 school year.

Goal is that at least 10 of the 15 new hires will return for the 2024-2025 school year.

Monitoring: quarterly check in meetings will be held between administrators and new teachers to identify concerns and supports needed.

**Approval of School Improvement Plan**

5:52pm- Motion to approve the NCMS 2023-2024 School Improvement Plan made

 Seconded

 All in favor

 None opposed

 NCMS SIP 2023-2024 passed

**Parent Questions:**

1. Agendas- what happened?

Dr. Rivera- we reached out to the county to get them cheaper; saved money on planners by printing pages to go into the AVID binders in paper form.

Mrs. Biela- using sheet protectors to help solidify the pages of the planner; may go digital next school year.

1. How did our BEST scores compare with the state and the district?

Dr. Rivera- will pull the data to provide that information later.

1. Is Canvas required to be used by teachers? One teacher said they would not be using Canvas at all; active parent feels they are helped to be able to see assignments and things missing if they are out of town.

Ms. Biela- check FOCUS for grades; Remind can help to have communications open between parents and teachers.

\*Parents like the Instagram and Facebook posts

\*We will try to get a student representative for October meeting.

Attendance:

* Dr. Francisco Rivera Mieles
* Dr. Leroy Rose
* Nordia Rose
* Cortecia Boyd
* Myri Grace Suarez
* Joan Mariz
* Angie Ortiz Matos
* Andrea Jurgens
* Gabriela Rosenthal
* Nikki Hawkins
* Janice Franceschi
* Kimberly Casselman
* Marie Rodriguez

**Next Meeting: Thursday, October 5, 2023 at 5:00pm at NCMS media center**

**Meeting Closed at 6:03pm.**